

Froghall, Powis and Sunnybank Community Council

Minute of the meeting held on **Wednesday 22nd May 2013** at Town House, Aberdeen.

1. Present

Janet Potter, Clive Kempe, Linda Slessor, Katja Brittain, Albert Craig, Dauna Matheson, Alexander Mess and Rhona Smith

Councillors Nathan Morrison and Jim Noble

Karen Riddoch, CCLO, Sinclair Laing and Lidia Revello De Toro, Evening Express.

Apologies

Received from Councillors Andrew May, Jean Morrison and Ramsay Milne.

2. Election

Chair: Clive Kempe

Vice chair: vacant

Secretary: Katja Brittain

Treasurer: Janet Potter

Karen Riddoch pointed out that there is training available for all matters regarding finance; also it was mentioned that there is a "Treasurers group of CC" which means that there are support mechanisms in place for this role

Planning and licensing officer: Donna to do planning

All elections were individually approved by the Community Council.

3. Operational Matters regarding setting up a Community Council

Generic Email set up to be handed over Rhona

a. Constitution

Karen Riddoch introduced the Constitution and the Handbook and advised:

- Handbook was developed and introduced by Aberdeen City Council
- The CC has to confirm and sign off the Constitution within 3 months
- The Handbook to be checked on Abdn council website
(<http://www.google.co.uk/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&ved=0CDEQFjAA&url=http%3A%2F%2Fwww.aberdeencity.gov.uk%2Fnmsruntime%2Fsaveasdialog.asp%3F IID%3D48764%26sID%3D22648&ei=xNvTUayOOO2m0wX27oHAAw&usq=AFQjCNHB06PRFykNZxITNi8Y1qFJ6WPCUw&sig2=QrQihO-ZATZVZITagukVxw&bvm=bv.48705608.d.d2k>)

Permission slips; To be hand back ASAP

b. Finance

Sinclair Laing provided an update about how best to manage the CC's finance. In order to be able to manage the CC budget of £745.82/year several steps need to be taken.

3 signatories have been named: Clive, Janet, Alex Mess

c. Insurance

KR informed the CC about the insurance in place for the members and the groups as a whole. All relevant paperwork was presented; coverage is deemed to be a matter of public liability

d. Community Council Forum

The CC is a member of this Forum and the Aberdeen City Council pay the £15 CC forum membership fee. The Forum meets on the first Monday every second Month at the Aberdeen Town House. Each CC is represented with 2-4 members.

Nominations from CC: vacant

e. Civic Forum

This Community Planning organisation draws together representatives from every Community Council and neighbourhood in the City and from Communities of Interest Forums. For further information: <http://www.communityplanningaberdeen.org.uk/Internet/AberdeenCivicForum/ACFIntroduction.asp>

Nominations from CC: vacant

4. Planning Issues

KR presented the plan to host a 1-day Planning training. The training would be carried out by Planning Aid Scotland (<http://www.planningaidscotland.org.uk/>). The course would be at no costs for a maximum of 2 councillors of each CC.

5. AOCB

- 5th June (4-6:30): Powis Music Festival. The event is organised by the Powis Community Centre. On 2 stages there will be performing a Scottish ensemble and others
- Aberdeen City of Culture Bid: The CC was notified about the bid going forward and all the activities that are happening in his regard.
- At the next meeting a member of ACVO will be hosting a training for conducting/chairing a CC meeting
- Location for meetings of CC

Option A: Sunnybank community centre – as part of Sunnybank School – Sunnybank Road in Aberdeen (AB24 3NJ)

Option B: Powis Community Centre (11 Powis Circle Aberdeen AB24 3YX)

The CC is required to hold 6 meetings per year (April-March); given that the CC started existing in May, for the year until March 2014 another 4 meetings for current year need to be held. It was decided to hold six weekly meetings with location alternating between Sunnybank and Powis community centre

6. Date and Venue of the next meeting:

3rd July; 7pm at Powis Communities Centre