

Froghall, Powis and Sunnybank Community Council

Minute of Meeting of 7 November 2018

In attendance: Stephen Clarke, Albert Craig, Geoffrey Goolnik, Alexander Mess, Ann Pirie, Victoria Pirie, Linda Presslie and John Singer

Also in attendance: Councillors Dell Henrickson, Michael Hutchison, Alexander McLellan and Sandra Macdonald (for the first part of the meeting)

1. Welcome

Karen opened the meeting and welcomed all those in attendance to the first meeting of the newly established Community Council. Members and Councillors introduced themselves.

Karen advised the format for the evening would be to go through the governance documents for the Community Council and to establish office bearers for the next 3-year term.

2. Councillor Reports

Councillor Henrickson

- Upgrading of the railway line had resulted in various complaints relating to noise
- Link workers were now operating within GP practices and were there to assist patients with health issues not requiring a doctors input. Surgeries would make referrals to the service.

Councillor McLellan

- During recent road works by Scottish Water, the bus gate was open over a weekend
- Taxi access to be able to use the bus gate was still being progressed

Sandra Macdonald

- The issue with the boundary wall at Froghall/Elmbank would be fixed by the Council
- There was still no barrier outside the nursery which was still causing concerns for young children potentially running into the road
- Local Development Plan – the old BT site was still in the plan and no other developments had been added

Community Council members raised concerns relating to cyclists using pavements and that they weren't considerate of pedestrians using the same space. A lengthy discussion around the law for cycling on the pavement followed. Members were of the opinion that the law should be changed due to the ongoing problems encountered by pedestrians, namely being forced onto the road or being struck by a cyclist when they were passing.

3. Governance Training

Karen advised that the changes to the Governance arrangements specifically the boundary changes took around two years to complete. The majority of the changes were a more accurate reflection of what Community Councils actually do in their role.

Karen then took members through the Governance documents and highlighted the important sections within the Scheme for the Establishment of Community Councils. She further outlined the importance of the Code of Conduct and the Complaints Procedure. She advised that the documents were all available online and that a link would be issued to all those who had provided an email address.

Karen further advised that the Community Council should agree and sign off the Constitution and this should be done at the next meeting.

Action -

- **to include the Constitution on the next agenda.**
- **Karen to issue hard copies of the documents to Linda and Stephen**

4. Appointment of Office Bearers

Karen issued a document that explained the role of Community Councillors as well as office bearer roles. She talked through the main points of the document and opened the meeting up for nominations, self-nominations or interests in any of the positions.

Following some discussions on the roles and possible people, the following appointments were made:

Chairperson: Albert Craig, nominated by Linda and seconded by Ann
Vice-Chairperson: John Singer, nominated by Alexander and seconded by Stephen
Secretary: Stephen Clarke, nominated by Alexander and seconded by Vicki
Treasurer: Ann Pirie, nominated by Vicki and seconded by Linda
Planning Officer: Linda Presslie, nominated by John and seconded by Vicki
Minute Secretary: Vicki, nominated by John and seconded by Linda.

The Community Council decided not to appoint a Licensing Officer and that all Licensing enquiries are circulated to the Secretary.

Action –

- **Karen to issue planning information to Linda**
- **Karen to provide templates to Vicki for agenda and minutes**

5. Treasurer – Bank Account and Signatories

Karen advised that the Community Council had a bank account already established and that the treasurer information would be sourced from the previous treasurer and passed to the new Treasurer.

The Community Council agreed that the bank signatories would be Alexander Mess, Ann Pirie and Albert Craig

Action –

- **Alex to retrieve the information from the outgoing Treasurer**
- **Alex as the remaining bank signatory to request the paperwork from the bank for amending the bank signatories.**

6. Secretary – Generic Email Account

Karen advised that there was a generic account open for the Community Council that the outgoing secretary managed on behalf of the Community Council and that further contact with him was required to have the account transferred to the new Secretary.

Action –

- **Albert to speak with the outgoing Secretary regarding the email account.**

7. Date of Next Meeting

Members noted that the next meeting was scheduled for Wednesday 5 December at Froghall Community Centre.